

**LOCAL RECEIPT OF
BENEFIT/
WARRANTS**

All financial benefits due a state ward or a DHS supervised court ward (title IV-E funded foster care) are to be paid directly to the State of Michigan. If such checks are sent to the local office or court, they should not be cashed but should be returned to the originating entity. The local office is to complete a DHS-3205, Foster Care/Delinquent Ward/Benefit, attach a court order for the ward and submit the packet to the Governmental Benefits Coordination and County Chargeback Section. The Governmental Benefits Coordination and County Chargeback Section, upon receipt of the DHS-3205, will request an address change or change of payee, as needed, so that future checks will be sent directly to Central Office.